

**VICTORIA DOCK PRIMARY SCHOOL**

**BREAKFAST CLUB TERMS AND CONDITIONS**

- ◆ The club is available to all children in **main school** and is free of charge.
- ◆ Siblings of main school children who attend Victoria Dock Primary School **morning Nursery** may also attend. (N.B. This is a goodwill gesture as the school is not obliged to cater for Nursery children).
- ◆ Children should arrive at school no earlier than 8.00 a.m. and no later than 8.15am they will be met at the cloakroom entrance by a member of staff who will take a register and direct them into school.
- ◆ Breakfast consists of cereal, toast and a fruit drink. (children must eat breakfast).
- ◆ Children will be fully supervised both inside and out depending on weather conditions until the whistle blows at 8.50 a.m. A member of staff will be on duty outside and Nursery children will be delivered to Nursery for 9.00 a.m.
- ◆ Poor behaviour will result in exclusion from the Breakfast Club.
- ◆ A full week's requirements **must** be received by school, by the Friday preceding that week. Booking forms will be sent home the preceding Monday.  
**No exceptions will be made.**
- ◆ If your child is ill and unable to attend a message should be left on the schools answer machine on that morning.

These arrangements **must** be adhered to to ensure we can plan our requirements in terms of food, ensure correct ratio's of staffing and keep a careful check that all children we are expecting each day arrive.

If you would like to access our Breakfast Club please complete and return the slip below stating that you agree to uphold the terms and conditions, together with your first weeks booking form **before Friday each week.**

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**BREAKFAST CLUB TERMS AND CONDITIONS**

I agree to uphold the terms and conditions set out for the Breakfast Club.

Signed..... Name.....

Child's name..... Class.....

Date.....